

# Curriculum Vitae



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## Profile

I am a professionally certified Life Coach who specialises in online community engagement including forum management, online research, webinars and training. I have considerable expertise in **and a passion for** establishing, running and developing sustainable virtual (online) communities. This combination of skills and experiences has led to me being recognised as an expert in the field of online community development.

## Experience

Freelance Work

Diane Corriette

<http://www.dianecorriette.net/>

**Founder**

November 2007-2010

I recognised the power of the internet as an innovative place to generate an income and build virtual communities who become an audience for future business. I invested heavily in my education by learning with some of the top internet marketing organisations in America.

Now, as well as running my own online businesses I also mentor entrepreneurs looking to build an online presence and offer freelance services to businesses looking for support online.

One example is **Blog Success** – <http://www.blogsuccess.com>

I work as the Membership Manager of Blog Success – an organisation set up to help people learn how to use blogs, social media and organic search results to build an authority site. My role includes :

**Personal one to one mentoring for members** – helping them to get a full return on their investment by making full use of the training and services available.

**Forum moderation and support** – I am the main face inside the forum area answering questions, engaging the community and ensuring it stays active.

**Content creation** – As well as being responsible for creating the monthly newsletter I also produce content in the area of mindset; staying motivated and focused in order to succeed.

**Webinars and training sessions** – Along with the main partner Jack Humphrey my role has been to support him in running member only online training webinars.

**Inspirational Guidance**

Harrow

Inspirational Guidance is a freelance company I set up in 2000 to undertake work within the third sector. I ran freelance projects on behalf of voluntary and public sector clients. In 2005 my attention turned to the internet and by 2007 I focused on online business development.

**Founder**

November 2000-2007

**Various Organisations**

1983-2000 : I have been working since leaving school at aged 17 starting as an office junior and working my way up to personal assistant so I have strong skills in being able to organise myself and others.

**Secretarial/PA Roles**

Full portfolio available to download at

<http://www.dianecorriette.net/uk-internet-marketer-diane-corriette>

**Education & Training**

Having left school at 17 with very few qualifications (CSE English and Human Biology) at the age of 33 I studied A Level English Language & Literature and then began an intensive training period through the open university and other learning institutions.

- Open University Management Diploma (managing not for profit organizations, fundraising and financial management)
- City & Guilds 7307 Teacher of Adult Education Stages I and II
- Professional Certified Life Coach
- Master Practitioner of Neuro Linguistic Programming (NLP)
- Appreciative Inquiry Facilitator
- Edexcel A Level English Language & Literature Grade C

**Skills and achievements**

- I have set up social networks including one that brings together and engages a whole Dominican community with over 8,000 members
- Run teleseminars and webinars privately and for clients
- Caring, empathic nature towards all people
- I have given presentations at schools to motivate young people and at networking events covering the area of blogs and social media.
- I am happy working within and leading a team as well as working independently

### **Software Expertise**

I have extensive experience of using the complete Microsoft Office suite. I can also use Dreamweaver, Adobe Contribute, Camtasia video production suite, blog setup and design, VOIP technology and understand how hosting control panels work.

### **Interests**

Spirituality/personal growth, dancing, volunteering, social activities, live world music & theatre.

### **References**

References are available upon request.

#### **Online testimonials available at**

<http://inspirationalguidance.com/category/testimonials-for-diane-corriette/>

### **Social Media – I am on various social media networks including**

<http://www.twitter.com/dianecorriette>

<http://www.facebook.com/startonlinebusiness>

<http://www.linkedin/in/dianecorriette>

<http://www.youtube.com/dianecorriette>